

FIRE COMMISSION REGULAR MEETING MINUTES

Fire Station 2 Thursday June 9, 2016

REGULAR MEETING AGENDA Call to order 7:04

Attending: Chief Ron Drake, Mitch Stock, Bob Russell, Leta Vaughn, Jazmine Duncan, Greg Halliday.

-Approval of Minutes –Bob Russell motions, Mitch Stock seconds, unanimously approved.

Public Comment –Jazmine says there was a chemical spill at hospital. Do we know what Sorrel, Red Cliff Lodge and Daystar are storing?

Fire Chief's Report: Ron Drake

Fire call on 128 @ mile 10 we had a 15 minute response time.

Engine 34 for has been stripped down which brings up that the town road department wants 34 to use as a water truck. They can't get it insured without the registration, so they would like us to insure them through us. Cody is trying to get us registrations. All commissioners think insuring them through us is a bad idea.

Ron got email from state stating that there is a fire restriction no burning without a written permit.

Engine 8 is back in service, had radiator hoses replaced. Engine 8 will be inspected tomorrow. 37,35, 31 are already inspected. 31 needs a new tie rod and realigned. We are going to keep 31 at station 2 and move the hummer up to Bob Lippman's.

-Treasurer's Report: Bob Russell --Financial accounting update (ongoing) --Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing) --Discussion and possible action on budget approval process, amendments, and reporting (ongoing)

Just wrote a check for Insurance for \$6300.

We are at about 20% of actual vs. budget.

\$38753 total expenses 39% of our budgeted amount at this point.

\$6300 covers building, equip, general liability, which meets the State MOU requirements.

Treasurer not bonded but insured against employee theft for \$25000.

Repairs and maintenance 25% of budget for the year.

Medical payments a total of \$7828 but will have one more to pay. Bob Russell makes a motion to authorize the payment of medical bills for up to a total of \$8500 for 2016, Leta Vaughn seconds, unanimous.

-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/Bob Russell

Need to work on the emergency operation plans. Maybe start at the end of the season.

-Emergency Medical Responder Report: Bob Russell

Nothing except ambulance needs new tires. We have some of the critical medical equipment here @ station 2 until the ambulance gets back. Have had 2 calls one at Redcliff's and one at Sorrel.

-Discussion and possible action on Military Engine Conversion update: Bob Russell

Work day to scrape chipped paint off before it goes to get painted. Ron Mengel need help to put piping together.

-Discussion and possible action on State MOU follow-up including required insurance, engine inspections & inventories: Mitch Stock

Ron would like to have all trucks on the MOU if we can get all the registrations. Ron sent in a request for 8 red cards last week, still need 2 more. We are pretty well set up for 4 engines.

-Discussion and possible action on creating a list of questions for Chuck Tandy before his visit to Castle Valley: Mitch Stock Bob Russell sent Chuck an overview of our department but not any specific questions. Maybe Chuck will have good ideas for resources. Anyone can send questions to Bob Russell by Sunday 3:30 for him to submit to chuck.

-Discussion and possible action on Town's MOU for use of Bowthorpe well
Jazmine it has been up and down multiple times. Still working towards it but it is still worthwhile.

-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: development of standard operating guidelines, policies and procedures

Mitch; water is one our biggest priorities.

Mitch what about building a lean-to down at station 1. Ron kinda gave up on that a few years ago. Mitch could still build it and use it. Maybe put the tender up at station 1.

-Discussion and possible action on Workman's Comp Insurance claims processing: Bob Russell –
see treasures report

Discussion and possible action on planning for July 4th event: Bob Russell

Not a lot of enthusiasm for the event and wanted to get kids involved. How do you feel about Labor Day? Think about it for next meeting. Could do it on the gourd festival?

-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc.

Adjourn: Leta Vaughn motions Bob Russell seconds, unanimous 8:35

Leta Vaughn, CVFPA Secretary, July 7, 2016